

**Meeting Notes**  
**County Producer Work Group**  
**Monday, December 6, 2002**  
**Roseville City Hall**

Present: Dave Drealan - Chair (Carver County), Mark Kotz (Metro Council), Bill Brown (Hennepin County), David Claypool (Ramsey County), Randy Knippel (Dakota County), Jane Harper (Washington County), Jim Hentges (Scott County), Randy Johnson (MetroGIS) and Kathie Doty (Richardson, Richter).

**1. Meeting Notes from November 4, 2002**

The group reviewed the meeting notes from the November meeting, and there were no comments.

**2. Collaborative Solution Options**

Randy Johnson reviewed a draft of various options for collaborating on distribution of parcel data to the private sector. In discussing licensing issues the group felt that it was a good goal to have licensing provisions be common among Counties and also a common pricing strategy for public and private sector interests to the extent possible.

Mark described a method for identifying what data users are interested in accessing. Private sector users would not be able to access parcel data electronically through DataFinder Café, so other methods would need to be devised. However, a web site could be developed that could have maps available for downloading or other manual methods for identifying areas of interest.

In further discussing options, Bill Brown indicated that he thinks it is important for users to be able to access data from one source - a one-stop shopping concept. A discussion ensued about the differences between Option A and Option B and how various options would impact potential users. Randy Knippel proposed that we select Option A at this point and start working on this as quickly as possible, with the possibility of considering Option B as we are able.

Mark asked if the Counties were OK with making changes to the DataFinder metadata regarding parcel datasets. The change would direct interested private-sector users to contact Counties or use some other methods for getting to parcel data. David Claypool suggested that whatever changes are made, we include some statement about the fact that the Counties are building additional capacity and new methods for accessing data will be available in the near future. It was also suggested that we give interested users an email address to provide comments regarding their experience in accessing parcel data.

With regard to the license, the group did not have time to thoroughly review the revised license that Randy distributed. However, it was suggested that we try minimize this license, and also that we should make the license perpetual if possible. Through these discussions, Bill Brown suggested a new idea, that being to use a "shrink-wrap" concept for licensing. This idea would make access to parcel data more like the licensing provisions that are available for purchase of software. If you open and begin to install a piece of software, you essentially agree to certain provisions and there is no requirement that you actually sign a document and send it to the distributor of the software. The group was interested in this concept and County staff agreed to discuss it with their respective legal and management staff to see if there are any major barriers.

The fees for a parcel data distribution were briefly discussed. The group discussed that most have an annual fee-setting process for all County fees. However, Dave Drealan said that it

would be easier to go back to the County Boards to change fees if all seven Counties were embarking in a special project associated with distribution of parcel data to private sector interests. The group agreed that it would be a good concept to have the same price, but also this is not considered essential.

A draft letter from Commissioner Reinhardt to individual Counties was discussed. The group was reminded of the purpose of this letter, and agreed to provide input so that we can move forward in finalizing it.

The next meeting was set for December 16 in order to allow for a quick follow up on the question of shrink wrap licensing and to maintain momentum on this project.