

Meeting Notes
County Data Producer Work Group
Wednesday, December 17, 2003
MN Counties Insurance Trust Bldg, St. Paul.

Members Present: Dave Drealan - Chair (Carver County), Gary Swenson (Anoka County), Jane Harper (Washington County), Bill Brown (Hennepin County), David Claypool (Ramsey County), Jim Hentges (Scott County) and Randy Knippel (Dakota County)

Members Absent: None

Staff Present: Randall Johnson (MetroGIS) and Trudy Richter (Richardson, Richter & Assoc., Inc.)

Summary of October 20, 2003 meeting:

The document was circulated before the meeting for comment and is posted at <http://www.metrogis.org/data/datasets/parcels/index.shtml#private2>. No changes were suggested.

Chairman Drealan called the meeting to order at 11:30 a.m.

1. Regional Parcel Dataset (Private Sector Version) - Collaborative Distribution Mechanism

Brown reported that work on the license ceased when the Data Sharing Agreement (Item 2) was distributed for comment. The group decided to give Hennepin County another three months to review the proposed streamlined and shrink-wrapped license.

2. Next Generation Data Sharing Agreements

Harper reported that Washington County approved the agreement on Tuesday, December 16. Drealan commented that Carver County is scheduled to approve an authorization to enter into the agreement the week of December 22.

Claypool (Ramsey), Swenson (Anoka), and Knippel (Dakota) noted that their counties are tentatively scheduled to approve the agreement in the first or second week of January.

Brown commented that the Hennepin County Attorney has raised some questions that need to be resolved before the agreement can be scheduled for County Board approval. The group reached agreement on each item as follows:

- 1) 2.03. Add a statement to tie the license and agreement together, including adding "Sponsoring Public Party and Project Number / Name" to the Third Party license signature sheet.
- 2) 3.01. Drop last sentence to clarify Third Party usage rules.
- 3) 4.01. Limit the term to December 31, 2008, to coincide with the agreement.
- 4) 4.02. Clarify that if termination is not due to an issue with the user, that any data in the user's possession can continue to be used subject to the license provisions in effect when the data were received.

Trudy Richter agreed to mark up the most recent version (dated November 25, 2003) as agreed at this meeting, and forward it to Bill Brown to share with the Hennepin County Attorney. Brown was encouraged to have the Attorney speak directly with Richter if there are any issues, in order to expedite the process.

Swenson summarized the parcel data enhancements that are currently under consideration, noting that he is a member of the workgroup, along with several other county GIS staff. Johnson also commented that whatever the recommendations, any policy issues that are affected will be addressed before a final recommendation is forwarded by the Coordinating Committee to the Policy Board.

Time ran out before any of the other agenda items could be dealt with. The remaining items were postponed until a the next meeting, tentatively scheduled for Wednesday, January 7, 2004 at 9:00 a.m. The meeting will be held at the MCIT building.

4. Next Meeting

January 7, 2004, 9:00 a.m. at the MCIT building.

5. Adjourn

The meeting adjourned at 1:10 p.m.

Submitted by,

Randall Johnson, AICP
MetroGIS Staff Coordinator