

Meeting Notes
County Data Producer Work Group
Wednesday, September 29, 2004
MN Counties Insurance Trust Bldg., St. Paul.

Members Present: Dave Drealan - Chair (Carver County), David Claypool (Ramsey County), Bill Brown (Hennepin County), John Slusarczyk (Anoka County), and Randy Knippel (Dakota County)

Members Absent:, Jim Hentges (Scott County) and Jane Harper (Washington County)

Staff Present: Randall Johnson (MetroGIS)

Chairperson Drealan asked the members to introduce themselves to the workgroup's new member from Anoka County – John Slusarczyk.

1. Summaries of August 19th meetings

No comments offered relative to this meeting summary.

2. Emergency Preparedness Proposal Update

Knippel commented on efforts by the Emergency Workgroup to leverage needs of the 911 community to reenergize efforts of the workgroup. He also asked each member of the County Data Producer Workgroup to confirm interest on the part of each of their representatives to the Emergency Preparedness Workgroup in continuing to develop a strategy whereby the counties would each assume responsibility for maintaining the currency of data viewable via the MetroGIS Emergency Preparedness Resources Website. He noted that the basic components of this strategy are proposed to include:

- This strategy assumes that each county has responsibility to accomplish the end product on their own for their own jurisdiction and that by dividing the custodial responsibilities for the various datasets they each can accomplish the task more efficiently.
- The Emergency Preparedness Workgroup would define which data will be viewable via the Website and recommend appropriate standards and best practices for endorsement by MetroGIS.
- The counties would each assume custodial responsibility for one or more of these datasets. They would coordinate review by each county for purposes of cyclical updating.
- The counties would coordinate with the local governments within their jurisdictions to confirm the accuracy of all of the data types.

3. Data Sharing Agreement Update

The Staff Coordinator reported that 6 of the counties and the Council are comfortable with the agreement sent to the counties by Chairperson Reinhardt on September 15. Bill Brown commented that all individuals with Hennepin County, who are responsible for deciding the matter, are aware of the situation.

The group expressed its desire for Hennepin County to approve the common license but also recognized the possibility they might not. As such, the group noted its preference for Hennepin County to continue its practice of the past three years –offer its data for inclusion in the Regional Parcel Dataset and authorize it to be distributed via DataFinder but administer its own licensing requirements.

The Staff Coordinator reminded each member to submit the names and contact information for their respective authorized representative and liaisons to be named in the agreement so that a complete master can be made available to each county. The members requested that staff send this request to them as an email. The members were also encouraged to delegate approval authority for the proposed online licensure application procedures to an administrator, if possible, as opposed to the County Board. Staff commented that the legal review has not been initiated but would be by Council staff once the data sharing agreement is in hand.

4. Updating TLG Centerline Data With County Parcel Data; Relationship to Metro 911 Board

Due to limited time, this topic was deferred to the next meeting. Staff agreed to speak with the new Metro 911 Board GIS Coordinator for his thoughts on this opportunity.

5. Next Meeting

A date for a subsequent meeting was not set. Chairperson Drealan will query the members.

6. Adjourn

The meeting adjourned at 12:50 p.m.

Submitted by,
Randall Johnson, AICP
MetroGIS Staff Coordinator