

**MetroGIS Emergency Preparedness Workgroup
Steering Committee**

Meeting Summary

February 16, 2005

**Dakota County Northern Service Center, Room 310
West St. Paul, MN**

Attendees: Randy Knippel, Dakota County
Keith Anderson, LOGIS (Data Workgroup)
Chad Bergo, City of Maplewood (GIS Resources Workgroup)
Carla Coates, Ramsey County (Outreach Workgroup)
Rick Gelbmann, Metropolitan Council

Agenda:

1. Roundtable Updates

Public Health - SNS/BT
Organizing GIS Resources
Outreach to Emergency Mgt.
GCGI
Data Development and Standards

2. Parcel Licensing

Summary:

Public Health - SNS/BT

Randy spoke for Tim Zimmerman. The Minnesota Department of Health is coming to closure on their bio-terrorism and mass dispensing site project. This project is driven by the County Health Departments. The makeup of this team is very similar to the makeup of the Emergency Management data group. Deb Ehrendt is running that group. They require base map templates for consistent output from county to county. They may also have some secure data that could tie into the EM group. Scanning of documents viewable through a future web application is to come. This will be an ongoing process of the next 3-4 months.

Organizing GIS Resources

Chad Bergo compiled a detailed GIS contact list covering 70 cities over 7 counties. There was discussion of a mailing to the contacts to explain, in detail, the process of the Contact Database at the Governors Council GIS page. Compiling the email addresses for each contact will be the challenge. This is the beginning of getting a network of GIS users working in EM across the region.

Outreach to Emergency Mgt.

Carla Coates discussed comprising a training session at the New Brighton facility for Emergency Managers. Kim Ketterhagan will do anything he can to assist. Potential speakers are the National

Guard, Minneapolis Fire and hopefully some EM managers to talk about EM training. It would be nice to get the GIS community involved with tabletop or full-scale exercises. We would like the "Incident Management" process explained and see how they react to that process. Where do GIS professionals fit into that process? Preliminary dates are for the last week of April.

Governor's Homeland Security and Emergency Management Conference:

MetroGIS and the Governors Council EP Committee have a joint booth to be staffed on March 9 and 10. Discussion of getting more material for such event is needed. Possible handouts were also discussed. Questions from outstate EM managers are always difficult to answer. May give out the URL and login account for the ArcIMS site. Carla will try to drive this process prior to the conference.

GCGI

Rick Gelbmann reviewed the graphic flowchart to show the process of data compilation and endorsement for the EM data sub group. An additional Metadata bullet will be added. This is a high-level conception of how each custodian will accrue, refine and post data to MetroGIS and the EM ArcIMS site.

The Contact website is still available to promote. Others at the GCGI EP committee, primarily Dennis Larson from MnDOT, are working on a series of slide shows to convey the EM message.

Data Development and Standards

Keith Anderson discussed that he is still formally finalizing the data subgroup process and procedure. After completion, another gathering of the Data subgroup will occur to go over the process. Also at that time, a formal list of data layers will be distributed. The current data gets compiled in spurts. Non-contiguous areas are being accepted. This is leading to a patchwork of datasets. Some type of process to keep the custodians involved is needed.

Keith is also going to get the datasets with Gordy Chinander at the Metro 911 Board being passed to the custodians also.

Randy discussed an updated Metadata client at Dakota County to integrate into the MetroGIS EM Web Site.

A process for the Login capability of the EM Web Site needs to be discussed and finalized. In the short term we may change the Login/PW for the upcoming password to know who we have given out the URL to. In the long term, a registration piece on the EM page that sends a password back to the registrant after approval would be best.

Parcel Licensing

Randy discussed the licensing issues we will have if the Parcel dataset is allowed to be included in the EM datasets. Discussion consisted of waivers and non-waivers in addition to applications with and without parcels displayed. View-only data is also in question. Currently it looks like no parcel data is possible for EM datasets because it is not possible to easily license EM users. It may be best to wait until a clear need for parcel data can be demonstrated. That way people will have a reason to negotiate a change to the process for sharing parcel data.

The next meeting is set for March 16th, 2005.