



Agenda

Wednesday, October 7, 2009

MESB/Mosquito Control Offices

Room 227

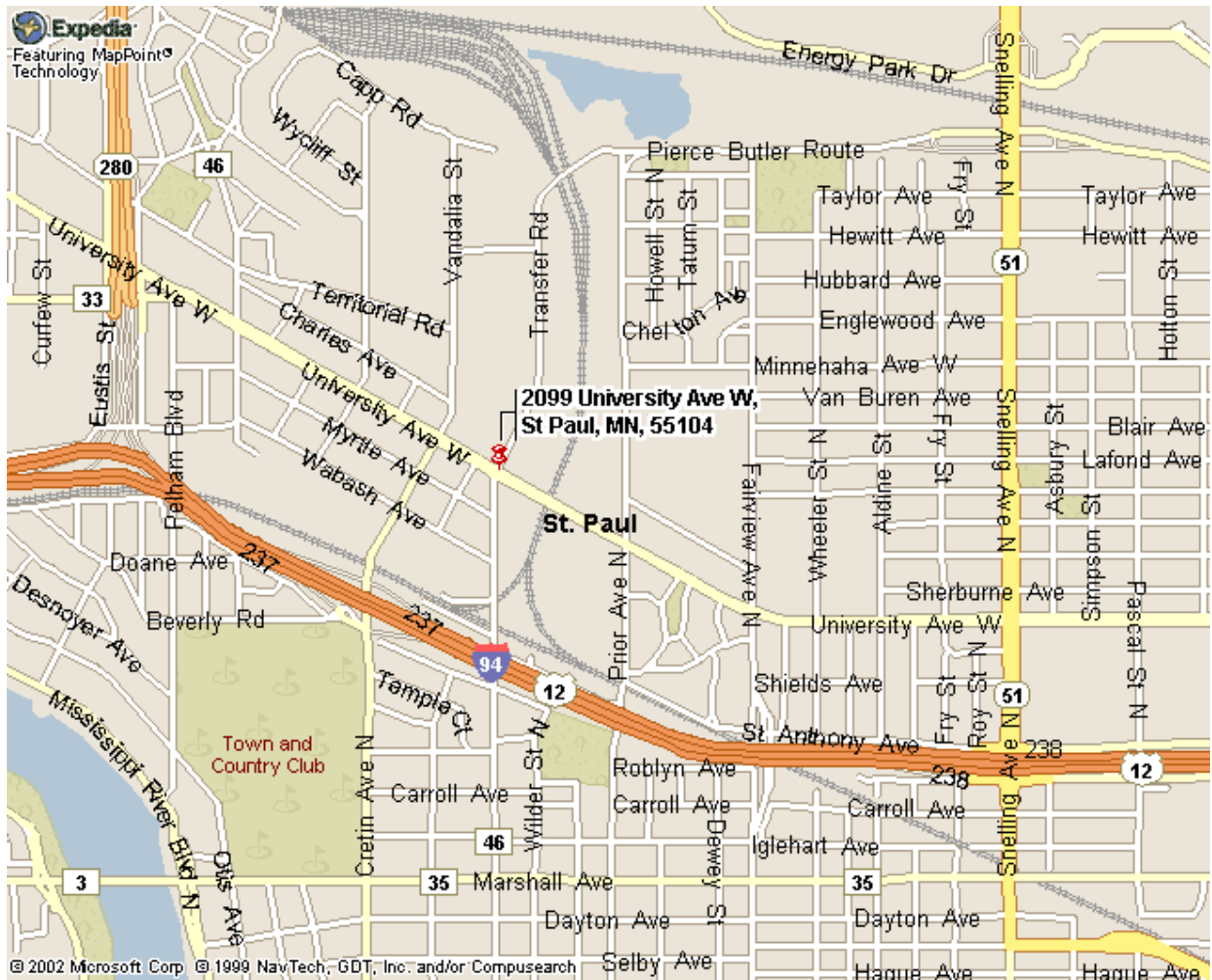
2099 University Ave. W., St. Paul

(Map Attached)

1:30 to 3:30 PM

1. **Welcome**
2. **Note taker**
3. **Introductions**
4. **Approve agenda** all
5. **Approve September meeting summary** all
6. **Finalize database specifications – RESIDENCE** all
7. **Coordinating Committee response to data ownership and access** CC members
8. **Parcel data imbedded in address points dataset**
Strategies for resolving distribution issues all
9. **Project Plan** all
10. **Review action items**
11. **Adjourn**

Directions: Building is located on Northeast corner of University Avenue and Transfer Road (South of AMTRAK station). Best access off Interstate 94 is the Cretin/Vandalia exit. Head north on Vandalia Ave to University Avenue, then East on University to Transfer Road/Cleveland Ave. North on Transfer Rd. and enter first parking lot on right (before RR tracks). Building is marked as Metro Counties Government Center.



Item 5 – Approve Meeting Summary

Item 7 – Coordinating Committee Response to Data Ownership and Access

At the September Coordinating Committee meeting, the topic of county data ownership and data access was discussed at some length. Kotz suggested that a third address points data access option could be created that limits access to just licensed users of the parcel data. Bill Brown from Hennepin County suggested that counties should work with cities to resolve any parcel data ownership questions so that cities could freely distribute address points data. Minnetonka Mayer Schneider also promoted the idea that the address points data should be freely available to all. There seemed to be consensus that the limited access option should be put on the back burner until it is clear that it will be needed and that a third option related to licensed parcel data users should be avoided if possible.

Item 8 – Parcel Data Imbedded in Address Points - Strategies

What might be from parcel data?

- Address fields
- Point coordinates
- PIN (would PIN be used in Unique ID?)

Database Fields

NSAS Element Number	Element Name	Database Field Name	Field Type	Field Width	Optional
1.8.1	Address Unique Identifier	ADDRESS_ID	Text	???	
1.7.1.1	Address Number Prefix	ANUMBERPRE	Text	6	
1.7.1.2	Address Number	ANUMBER	Integer	10	
1.7.1.3	Address Number Suffix	ANUMBERSUF	Text	6	
1.7.1.4	Address Number Separator Element	ANUMBERSEP	Text	1	
1.7.2.1	Street Name Pre Modifier	ST_PRE_MOD	Text	10	
1.7.2.2	Street Name Pre Directional	ST_PRE_DIR	Text	9	
1.7.2.3	Street Name Pre Type	ST_PRE_TYP	Text	24	
1.7.2.4	Street Name	ST_NAME	Text	42	
1.7.2.5	Street Name Post Type	ST_POS_TYP	Text	12	
1.7.2.6	Street Name Post Directional	ST_POS_DIR	Text	9	
1.7.2.7	Street Name Post Modifier	ST_POS_MOD	Text	12	
N/A	Occupancy Type 1	OCCU_TYPE1	Text	12	
N/A	Occupancy Identifier 1	OCCU_ID1	Text	12	
N/A	Occupancy Type 2	OCCU_TYPE2	Text	12	
N/A	Occupancy Identifier 2	OCCU_ID2	Text	12	
1.7.5.2	Municipal Jurisdiction Name	MUNI_NAME	Text	30	
N/A	Municipal Jurisdiction Code	MUNI_CODE	Integer	8	
1.7.5.3	USPS Place Name	USPS_PLACE	Text	30	Optional
N/A	County Code	CO_CODE	Text	3	
1.7.5.4	County Name	CO_NAME	Text	20	
1.7.5.6	State Code	STATE_CODE	Text	2	
1.7.5.7	Zip Code	ZIP	Text	5	
1.7.5.8	Zip Plus 4	ZIP4	Text	4	Optional
1.8.3.7	Location Description	LOC_DESC	Text	40	Optional
1.7.4	Landmark Name	LANDMARK	Text	40	Optional
N/A	Residence	RESIDENCE	Text	1	Optional
N/A	Mailable Address	MAILABLE	Text	1	Optional
1.8.3.3	Lifecycle Status	STATUS	Text	1	Optional
N/A	Parcel Unique Identifier	PIN	Text	17	Optional
1.8.2.3	Longitude	LONGITUDE	Real	double	
1.8.2.4	Latitude	LATITUDE	Real	double	
N/A	Positional Accuracy Indicator	POSI_ACCU	Integer	2	Optional
1.8.5.3	Address Direct Source	ADIRSOURCE	Text	40	Optional
1.8.5.4	Address Authority	AAUTHORITY	Text	40	
N/A	Editing Organization	EDIT_ORG	Text	40	Optional
N/A	Update Date	UPDATEDATE	Date	8	
N/A	Comments	COMMENTS	Text	255	Optional

Item 9 – Project Plan Steps

Phase 1 – Simple Open Access FTP Distribution

- Have a willing preliminary distributor (Met. Council willing to distribute via FTP with quarterly updates)
- Get approval from Policy Board to distribute data, at least for data providers that want the open access option
- Have MetroGIS approved disclaimer language
- Finalize draft data specifications (to be reviewed once National Standard is approved)
- Have preliminary registry of address authorities that are contributing data
- Have address authorities contributing data for distribution
- Ensure that address authorities verify their ability to provide data for Open Access distribution as to not violate existing data license agreements.

Phase 2 – Fully Implementing the MetroGIS Vision

- Have a regional custodian organization
- Have synchronizer operational between 1 or more counties and regional custodian
- Have online web editing application operational
- Have legal issues with limited access distribution finalized (if option is wanted)
- Have clearly documented conditions for when a city's address points data is or is not bound by the parcel data licenses.
- Have an outreach effort to encourage address authorities to participate