



Agenda

Wednesday, February 24, 2010

MESB/Mosquito Control Offices

Room 227

2099 University Ave. W., St. Paul

10:00 to 12:00 AM

- 1. Welcome
- 2. Note taker
- 3. Introductions
- 4. Approve agenda all
- 5. Approve January meeting summary all
- 6. Update on Phase 1 Data Distribution all
- 7. Update on Web Editing Application... Really! Kotz
- 8. County/City Data Ownership Update counties/cities
- 9. Revise Database Specifications base on National Standard all
- 10. Review action items
- 11. Adjourn

Work Plan - MetroGIS Address Workgroup

2009-2010 Work Plan

Updated based on the January 27, 2010 Workgroup meeting

Steps to get to Initial Data Distribution – Phase 1: Simple Open Access FTP Distribution

Step		Description	Status
1	✓	Have a willing preliminary distributor	Met Council is willing to distribute via FTP
2	✓	Finalize draft data specifications and publish (to be reviewed once National Standard is approved)	Language of final approve changes to be ratified at January meeting
3	✓	Have interim liability disclaimer	Review examples at January meeting
4	✓	Have preliminary registry of address authorities that are contributing data	Draft registry exists. Will need additional data once address authorities begin participating
5	✓	Have accurate metadata for dataset as a whole, with link to contact info for each authority or their designated data maintainer (info in registry)	Revised draft for approval at January meeting
6		Have address authorities contributing data for distribution	Build it and they will come
7		Ensure that address authorities verify their ability to provide data for Open Access distribution as to not violate existing data license agreements	Counties and cities working on this.

Steps to get to fully implementing the MetroGIS Vision: 2

Step		Description	Status
1	✓	Have a regional custodian organization	Metropolitan Council is a willing volunteer.
2		Have MetroGIS approved disclaimer language	PB Chair Schneider and CC member Ben Verbick working on this with LMCIT
3		Get approval from CC and Policy Board to distribute data, at least for data providers that want the open access option	Draft policy statement for dataset exists, pending completion of some of the details in this list of steps.
4		Evaluate possibility of distributing in different formats (e.g. KML) and web services	
5		Have synchronizer operational between 1 or more counties and regional custodian	
6		Have online web editing application operational	
7		Counties may need it get board approval to make a subset of their address points starter kit data feely available to cities with the ability to freely redistribute.	
8		Have legal issues with limited access distribution finalized (if option is wanted)	
9		Have clearly documented conditions for when a city's address points data is or is not bound by the parcel data licenses	
10		Have an outreach effort to encourage address authorities to participate	