

(On July 11, 2001, the Policy Board abolished the Policy Advisory Team. The remainder of the Team's 2001 work plan responsibilities was thereby transferred to the Coordinating Committee. The Committee will be responsible for all future tasks that would have formally been assigned to the Policy Advisory Team and for overseeing the activities of its Technical Advisory Team.)

MetroGIS Policy Advisory Team

Purpose Statement and 2001 Work Program

Purpose Statement:

The MetroGIS Policy Advisory Team is responsible for recommending policies and procedural strategies for consideration by the MetroGIS Coordinating Committee to resolve obstacles that must be overcome to achieve wide-spread sharing of geographically-referenced data among MetroGIS stakeholders.

Coordination with Technical Advisory Team (TAT)

Beginning with the Policy Board's endorsement of a Business Plan for MetroGIS in April 2000, the Policy Advisory Team's activities began to shift from primarily defining the form and function of MetroGIS to addressing custodian and data access policies and procedures needed to implement solutions for assembly, distribution, and maintenance of regional datasets. As such, in large part, the work of the Policy Advisory Team will be increasingly data-centric and flow from the work of Technical Advisory Team.

2001 Work Program

A. Priority Business Information Needs

Responsibilities: 1) Oversee/assist staff with negotiations and recommend a qualified regional custodian willing to accept the custodian roles and responsibilities defined by the Technical Advisory Team for each priority business information need. 2) Recommend solutions to related intergovernmental policy needs.

Task	Lead Support	Subcommittee	Start/End
Regional parcel dataset -- Access fee/policy for non-profit and academic organizations	Policy Coordinator	No	Nov 00-Jan 01
MCD/County Jurisdictional Boundaries Dataset - - Non-government access policy	Policy Coordinator	No	Nov 00 – Jan 01
Regional Parcel Dataset – Public Sector Pilot Project (<i>Prep for Forum & Recommend if regional parcel dataset in public interest and regional custodian</i>)	Policy Coordinator	Yes	Mar 01– May 01
Planned Future Land Use Regional Dataset – Regional custodian and access policy	Policy Coordinator	?	Jun 01 - ?
Regional Parcel Dataset – Private Sector Fee and Distribution Agreement Renewal	Professional Services Consultant	?	Sep 01 – Nov 01

B. Data Search/Distribution Mechanism(s)

Responsibility: Recommend intergovernmental policy, roles and responsibilities, and resource priorities necessary to realize full potential of Data Finder and related methods to efficiently and effectively distribute regional parcel datasets.

Task	Lead Support	Subcommittee	Start/End
Collaborate with Technical Advisory Team to evaluate user satisfaction of enhanced Data Finder,	Technical Coordinator	Yes	Feb 01 – Mar 01
Data distribution mechanism – resources and intergovernmental policy to implement (<i>Assumes decision by Board 7/01 in the public interest</i>)	Policy Coordinator/ Professional Services Consultant?	Yes	Jul 01 - ?
<i>If the broader</i> user community will be involved (TAT decision), collaborate with TAT and oversee grant application for data distribution mechanism physical design and implementation (<i>assumes mandate from forum</i>)	Policy Coordinator	Yes?	Jul 01 - ?
Policy for location of metadata -- county produced data used in regional datasets (<i>County maintained FGDC compatible searchable node or Data Finder</i>)	Policy Coordinator	No	Aug 01 - ?

C. Business Planning/General Administration:

Responsibility: Recommend intergovernmental policy and funding options necessary to achieve functions consistent with the MetroGIS community’s needs and to sustain an appropriate organizational structure.

Task	Lead Support	Subcommittee	Start/End
Retain professional services consultant	Policy Coordinator	Yes	Nov 00 – Jan 01
Registration of MetroGIS name	Policy Coordinator/ Trademark Law Firm	No	Nov 00 - ?
2000 Annual Report	Policy Coordinator	No	Jan 01-Feb 01
Umbrella data sharing agreement 2001-2003+ (<i>include reciprocity provision + basis for supplemental maintenance payment policy below</i>)	Policy Coordinator/ Professional Services Consultant	No	Feb 01-Sep 01
Participant satisfaction survey (functions, priorities, use of time, etc.) [<i>Assumes a separate survey to set next Business Information Needs Priorities</i>]	Policy Coordinator/ Professional Services Consultant	Yes	Jul – Oct 01
Update Business Plan --Performance measures and procedures to measure outcomes --Revisit whether a more formal organizational structure is in the public interest --Revisit supplemental data maintenance payment to counties policy --Marketing Plan	Professional Services Consultant	Yes	Sep 01-Jun 02
Participant Appreciation Function (<i>wait until regional parcel data polices in place</i>)	Policy Coordinator	Yes	Fall 01

D. Other:

Responsibility: As defined by the MetroGIS Coordinating Committee