

MetroGIS Coordinating Committee Purpose Statement and 2002 Work Program

Purpose Statement:

The MetroGIS Coordinating Committee is responsible for recommending policies and procedural strategies for consideration by the MetroGIS Policy Board to resolve obstacles that must be overcome to achieve wide-spread sharing of geographically-referenced data among MetroGIS stakeholders.

Lead on Policy Recommendations

On July 11, 2001, the Policy Board dissolved the Policy Advisory Team in an attempt to streamline the MetroGIS decision-making process. With this action, the Coordinating Committee became the entity responsible for developing recommendations concerning policy matters that effect MetroGIS. Depending upon the topics, ad hoc workgroups may be formed to develop a recommendation and dissolve once their specified task is complete.

Coordination with Technical Advisory Team (TAT)

Beginning with the Policy Board's endorsement of a Business Plan for MetroGIS in April 2000, MetroGIS's activities began to shift from primarily defining the form and function of MetroGIS to addressing custodian and data access policies and procedures needed to implement solutions for assembly, distribution, and maintenance of regional datasets. MetroGIS's activities will be increasingly data-centric, focused on improving regional data solutions and associated data delivery mechanisms in response to performance monitoring and forums designed to obtain feedback from the user community. The Coordinating Committee will rely increasingly upon Technical Advisory Team to recommend courses of action to effectively address desired improvements.

2002 Work Program

A. Priority Business Information Needs

Responsibilities: 1) Oversee/assist staff with negotiations and recommend a qualified regional custodian willing to accept the custodian roles and responsibilities defined by the Technical Advisory Team for each priority business information need. 2) Recommend solutions to related intergovernmental policy needs.

Task	Lead Support	Work Group	Start/End
Regional Lakes, Wetlands, etc Dataset – <i>Coordinate with state solution for Regional custodian roles, access policy -</i>	Staff Coordinator	No	May 99 --? <i>(dependent on GCGI Committee)</i>
Regional Parcel Dataset – <i>Roles and Responsibilities concerning 24 desired attributes</i>	Staff Coordinator	No	Sept 01-Jan 02
Regional Planned Future Land Use Dataset – <i>Regional custodian roles, access policy</i>	Staff Coordinator	Yes	Aug 01 – Apr 02
Socioeconomic Characteristics of Areas Information Need–Limit focus to 2000 census until June 2003. <i>(In June 2003, begin investigation of benefits of I-35W Coalition methodology versus revised U.S. Census methodology.)</i>	Stakeholder Workgroup	Yes	Jan 02 -?
Regional School District Jurisdictional Boundary Dataset – <i>Regional custodian roles, access policy</i>	Staff Coordinator	Yes <i>(see 3/01 PAT summary)</i>	Mar 02 - ?
Regional Parcel Dataset – Private Sector Version <i>Fee and Distribution Agreement Renewal. Scoping of Internet Distribution part of current Internet-Enable data</i>	Staff Coordinator	No	May 02 – Jul 02

<i>Distribution Mechanism project)</i>			
Regional Existing Land Use Dataset <i>Regional custodian roles, access policy</i>	Staff Coordinator	No?	Jun 02 - ?
Identify “Second Generation” Priority Business Information Needs [Replicate the 1997 survey priority needs – also ask organizations if willing to head up one or more needs]	Staff Coordinator	Yes	Nov 02–Dec 02 (Design and logistics) Administer 2003

B. Data Search/Distribution Mechanism(s)

Responsibility: Recommend intergovernmental policy, roles and responsibilities, and resource priorities necessary to realize full potential of DataFinder and related methods to efficiently and effectively distribute regional parcel datasets.

Task	Lead Support	Work Group	Start/End
Define one-time fixes to expedite assembly of parcel data from primary producers	Staff Coordinator/ Regional Custodian (Metropolitan Council)	No	Oct 01 – Jan 02
Identify operational impacts and frame policy issues for location of metadata for regionally significant datasets produced by counties (<i>and other primary producers</i>). Choice maintain metadata on FGDC compatible searchable node or post on DataFinder.	Staff Coordinator	Yes	Sept 02 - ? (<i>wait until Internet Distribution Mechanism is operational</i>)

C. Business Planning/General Administration:

Responsibility: Recommend intergovernmental policy and funding options necessary to achieve functions consistent with the MetroGIS community’s needs and to sustain an appropriate organizational structure.

Task	Lead Support	Work Group	Start/End
Execute Next Generation Data Sharing Agreements [counties/Metropolitan Council for parcels]	Professional Services Consultant	No	Feb 01-Jan 02
Prepare Plan for Support of County User Groups	Staff Coordinator	No	Jan 02 - Mar02
2001 Annual Report	Staff Coordinator	No	Jan 02-Mar 02
Business planning & related projects: --Performance indicators/measures and procedures to measure desired outcomes --Participant satisfaction survey [functions, priorities, use of time, etc.] --Update the Business Plan	Professional Services Consultant	Yes Yes – (survey instrument) Yes?	Oct 01-Apr 02 May- Aug 02 Fall 02
Participant Appreciation Function	Staff Coordinator	Yes	Jun - Oct 02
Participate in investigation of statewide parcel data policy in conjunction with GCGI Land Records Modernization Committee to achieve interoperability with “collar counties”.	Staff Coordinator	Yes	Jan-Dec 02

D. Coordination with Related Initiatives

Responsibility: Monitor activity of the Governor’s Council on Geographic Information (GCGI), federal programs, GeoData Alliance, and others, as appropriate, and seek participation and coordination in work of others relevant to MetroGIS.

Tasks (not covered by Technical Advisory Team):

December 13, 2001

Approved by Coordinating Committee

- 1) Liaison GCGI's Land Record Modernization Committee project to investigate statewide parcel dataset in response to 7/11/01 MetroGIS Policy Board request.
- 2) Liaison to GCGI's Data Committee: Data Sharing Agreement Template
- 3) Maintain communication with USGS concerning possible pilot projects related to their National Map and I-Team programs and with the Census Bureau concerning their new initiative to use locally-produced street centerline data.
- 4) Liaison to FGDC and GDA to foster relationships with similar area integration functions to MetroGIS's.

E. Other:

- 1) As defined by the MetroGIS Policy Board
- 2) Keep informed about objectives of National Spatial Data Infrastructure and related national initiatives.