

Meeting Summary
MetroGIS Policy Board
Metropolitan Counties Government Center
2099 University Avenue, St. Paul
October 19, 2011

1. CALL TO ORDER

Chairperson Schneider called the meeting to order at 6:03 p.m.

Members Present: Terry Schneider (Metro Cities - City of Minnetonka), Dave Kelso (Metro Cities - City of Circle Pines), Jim Kordiak (Anoka County), Victoria Reinhardt (Ramsey County), William Brown for Randy Johnson (Hennepin County), Jim Bunning for Joseph Wagner (Scott County), Roger Lake (Metro Watershed Districts), Dick Carlstrom for Dan Cook (School Districts - TIES), and Steve Elkins (Metropolitan Council).

Members Absent: Molly O'Rourke for Dennis Hegberg (Washington County), Joseph Harris (Dakota County), and Randy Maluchnik (Carver County).

Coordinating Committee Members Present: Sally Wakefield, Nancy Read, and Rick Gelbmann.

Support Team: Randall Johnson and Janie Norton

Visitors: none

2. ACCEPT AGENDA

Member Reinhardt moved and Kordiak seconded to approve the meeting agenda was accepted as proposed. Motion carried, ayes all.

3. MEETING SUMMARY

Member Kordiak moved and Alternate Member Gelbmann seconded to approve the Policy Board's July 20, 2011 meeting summary as submitted with the exception that an announcement was approved to before Item 4. Motion carried, ayes all.

Nancy Read explained the Dr. Carl Reed, CTO for the Open Geographic Consortium would be speaking at this location the evening of Thursday, October 27 and encouraged the Board members to attend. She noted that the topic is emergency management and is especially designed for policy makers– the title "*Rapid Advancement in Geospatial Technology – What Every Policy Maker Needs to Know*". Read agreed to send the web address to register for the talk to staff to pass along the members. Read also informed the Board members that the reason that Dr. Reed is in town is to participate in a two day GECCo (Geospatially Enabling Community Collaboration) event on October 27 and 28. MetroGIS is a co-sponsor of the two day event.

4. GIS TECHNOLOGY DEMONSTRATION

Dick Carlstrom, GIS Coordinator for TIES, used a series of [slides](#) to share several uses that TIES makes of regional data solutions to support analytical needs of school districts. The topics included defining the cut off between walkers and students who are eligible to ride the bus, setting student attendance boundary areas for elementary school, and understanding housing stock and how changes in housing stock impact school attendance (housing is a district's DNA). In the course of his comments, Carlstrom commented that his work on understanding housing stock was done in collaboration with Hazel Reinhardt, former state demographer.

Member Elkins commented that cities are aware of Ms. Reinhardt's work with housing and are also using it to understand their housing stock. He noted that one finding is that smaller single level floor plans are increasing more attractive to empty nesters who want to downsize and move from the suburbs to locations closer to their jobs. These homes used to be the starter home for young couples with small children – resulting in smaller school census than when the domain of young couples.

Member Kordiak asked if TIES is willing to work with other jurisdictions to assist with this type of research for other uses. Carlstrom stated that to date, TIES had focused on school district needs but would be willing to talk.

5. ACTION/DISCUSSION ITEMS

a) **2012 Preliminary MetroGIS Work Plan and Budget Refinements**

Randall Johnson, MetroGIS Staff Coordinator, noted that a final recommendation is anticipated to be made by the Coordinating Committee at its December meeting after the results of two studies in –progress studies are available (address points editing tool and identify enhancements for existing regional solutions). Johnson then summarized the projects currently in progress that are expected to continue into 2012 and those tentatively anticipated to begin in 2012 and asked if the Board if they had any suggested additions. No changes were offered. The following is a summary of the discussion points:

- During Johnson’s comments about the in-progress next generation street centerline model study, Chairperson Schneider commented that a state law was recently passed that requires cities to locate all utilities within their right of way. He suggested that staff consider this mandate during this study.
- Chairperson Schneider also commented that he is pleased with the revised methodology for the Quantify Public Value (QPV) Study. He went on to explain that the rescoped study focuses on asking representatives of several distinct communities of practice to help us understand values they use to decide on investments and policy.
- The final item talked about was the Leadership Succession Plan. Chairperson Schneider commented that sharing of resources is becoming more and more common. He encouraged the individuals involved this effort to think about the possibility of job sharing with MnGeo to support activities important to both communities.

b) **Modify Rules for Executive Committee of the Policy Board**

Randall Johnson, MetroGIS Staff Coordinator, summarized the information provided in the agenda report, noting that the only change from the language proposed by the Board at its July meeting was the addition of “non-voting” before each reference to “ex-officio”.

Following a motion by Member Reinhardt and a second by Member Kordiak to approve as recommended by the Coordinating Committee, Member Kordiak asked for clarification about Items “d” and “e(1)” under Section 6. The members concurred with the following refinements:

- Item d was revised to read:
 - d) Following Policy Board approval of the annual MetroGIS budget, the Executive Committee may approve project funding for amounts up to 50 percent of MetroGIS’s budget, but not greater than \$50,000.
- Item e(1) was revised to read:
 - e) Its decision making rules shall comply with the following requirements:
 - (1) All three voting members of the Policy Board ~~members~~ must be present to take action.

Motion: Members Reinhardt and Kordiak accepted the revised language. Motion carried, ayes all.

c) **GIS Technology Demonstration Preferences for 2012**

Staff Coordinator Johnson began this topic by asking the Policy Board to confirm its long-standing preference to learn about some facet of GIS technology at each meeting. Chairperson Schneider commented that although the members benefit from these presentations that if there is need for an important business item that the GIS demonstration should be deferred to the next

*Approved on:
January 18, 2012*

meeting. The group concurred with Chairperson Schneider. The members also concurred that their preference for the January 2012 meeting is for a presentation from Professor John Bryson about the findings from the Defining Values component of the MetroGIS Quantify Public Value Study instead of a GIS demonstration is there is not sufficient time to do both.

The members concurred that the following GIS Demonstration topics would be good choices for the April and July 2012 meetings:

- Brendon Slotterback's concept of location efficiency.
- Cyclopath

d) 2012 Meeting Schedule

The meeting schedule suggested by staff for 2012 was accepted: January 18, April 18, July 18, and October 17.

e) Mn Statewide Geospatial Advisory Committee (MGAC) Appointments

No appointments had been made, so this item was deferred to the next meeting.

6. MAJOR PROJECT UPDATES

No questions were asked.

7. INFORMATION SHARING

No questions were asked.

8. NEXT MEETING

The next meeting of the Policy Board is scheduled for Wednesday, January 18, 2012.

9. ADJOURN

The meeting adjourned at 7:55 p.m.

Prepared by:
Randall Johnson, MetroGIS Staff Coordinator