

**Meeting Summary
MetroGIS Technical Advisory Team
Centennial Office Building – Rm 302
February 7, 2002**

1. CALL TO ORDER

Chairperson Maxwell called the meeting to order at 2:05 p.m.

Members Present: Bob Basques (St. Paul), David Claypool (Ramsey County), Sherry Coatney (Intergraph Corp.), John Connelly (Capital Regional Watershed District), Bob Diedrich (SRF Consulting), Dan Falbo (ESRI), Rick Gelbmann (Metropolitan Council), Jane Harper (for Dave Brandt)(Washington County), Susanne Maeder (LMIC), Jim Maxwell (The Lawrence Group), Michael Munson (Metropolitan Council), Bart Richardson (DNR), Ronald Wencil (USGS), and Tim Zimmerman (Hennepin County).

Support Staff: Steve Fester, Randall Johnson, Mark Kotz, and Alison Slaats

2. ACCEPT AGENDA

The agenda was accepted as submitted.

3. ACCEPT MEETING SUMMARY

Member Maeder suggested a clarification of the wording in item 4d. She stated that some state agencies choose to use the Inktomi search engine provided by the Bridges project through the DNR, as opposed to being required to do so. This change was accepted and the modifications to the summary were made.

Wencil moved and Connelly seconded to approve the modified December 6, 2001 meeting summary. Motion carried, ayes, all.

At this point, Johnson took a moment to explain changes to the Team's Support Staff structure. Kotz will now be providing leadership from a staff perspective, Slaats will continue to provide information on internet-related items, and Fester will record meeting minutes and provide team logistics support.

Johnson thanked Kotz for accepting the invitation to serve as staff leader for the team.

4. SUMMARY OF JANUARY POLICY BOARD MEETING

Member Johnson summarized the items acted on at the January 9 Policy Board meeting.

5. ACTION AND DISCUSSION ITEMS

a) Election of Officers

Co-Chair Maxwell asked the Team if anyone was willing to volunteer to serve as a co-chair, or as chair and vice-chair. Maxwell briefly explained the roles of Team Chair. There were no volunteers, and the current leadership structure remained in place. No action was taken on this item.

b) Coordinating Committee Addition to Technical Advisory Team Workplan

Co-Chair Maxwell stated that any Team Member interested in participating in a workgroup to develop a means to simplify and streamline use of census data should contact Will Craig. Zimmerman volunteered for this role and was to be in touch with Craig to start this process.

c) 2002 Workplan - Workgroup Assignments

Staff Member Johnson spoke about the importance of a forum prior to the launch of the Future Land Use dataset. The forum would focus on the applications of the data. A mass mailing, likely via email, will be

sent to announce this forum. This forum is expected to take place in mid-May. Another forum to initiate work on the proposed existing land use dataset is expected to occur somewhere between early May and mid-June.

Co-Chair Maxwell asked for volunteers to help plan either forum. Member Munson volunteered, while also suggesting a non-Metropolitan Council member to be involved. Harper suggested a representative from the American Planning Association, as the forum is to focus on how the data can be used.

d) Internet-Enabled Data Distribution Mechanism Design Feedback

Staff Member Slaats gave a status update and general overview of the Internet-Enabled Data Distribution Mechanism currently under development by Syncline, Inc., the Boston, MA-based consultant retained for this project.

Slaats gave an overview of the mechanism. It will allow users to browse data before downloading an entire dataset, and will also allow people to select and download only parts of a dataset - to "clip" only the data needed. Slaats also described the project timeline including both past and future dates of significance, the various people involved from various organizations, and a general overview of the mechanism's architecture, security features and desired functionality.

Jane Harper asked about the mapmaking potential of this technology. Slaats explained that the map services could be directly accessed from any desktop GIS software that can read OGC compliant Web Map Services. None are currently on the market but Sherry Coatney explained that GeoMedia will have this functionality when the OGC standards are finalized. The data distribution application itself has a feature that creates a map, but it is designed only for the purpose of viewing a few datasets that one might want to download and not for making actual maps.

Slaats invited comments and questions regarding the mechanism to be directed to MetroGIS staff.

6. PROJECT UPDATES

a) Priority Business Information Needs

There was no discussion of the information presented in the agenda packet.

b) "Next Generation" GIS Data Sharing Agreements

Member Claypool explained that agreements are close to being finalized with all seven counties.

c) Performance Measures Project and Business Plan Update

There was no discussion of the information presented in the agenda packet.

7. INFORMATION SHARING

Chair Maxwell mentioned an issue that had been raised related to ArcIMS image map services. Contrary to previous assumptions, methods do exist to download data from these image services. DataFinder Coordinator Slaats said that proprietary datasets have been removed from such image services and that staff will continue to look into and monitor this situation.

Member Basques gave a presentation on Scalable Vector Graphics technology.

There was no discussion of the other topics presented in the agenda packet.

8. NEXT MEETING

May 9, 2002

9. ADJOURN

Co-Chair Maxwell adjourned the meeting at 4:05 p.m.

Prepared by,

Steve Fester
MetroGIS Support Staff