



Business Planning Oversight Team

Friday, June 29, 2007

9:30 to 11:30 a.m.

*Metropolitan County Government Center Offices (Mosquito Control)
2099 University Avenue, St. Paul*

Suggested Agenda

1) What We Heard From Coordinating Committee on June 27th:

- Suggested changes to draft strategies (Chapter 7)
- Suggested changes to draft operational implications (Chapter 6)
- Suggested changes to draft general plan organization (Table of Contents)
- Other Comments?
- Agree on process to assimilate suggested changes/edit document.

2) Agenda Report to July 25 Policy Board Meeting

- Chairperson Reinhardt's expectations
- Agree on content for the agenda report
- Agree on the presentation format/presenters
- Suggested Schedule - Special Meeting of Coordinating Committee? Policy Board? Combined?

3) Recap of June 26 Meeting with Professor Bryson (competencies)

4) Next Team Meeting?

5) Adjourn

SUGGESTED SCHEDULE – DEVELOPMENT OF BUSINESS PLAN

- 1) **June 27th** **Coordinating Committee Meeting**
 - a) Overview of the progress on Business Plan
 - b) Direction on specified matters – Small Group discussion
 - Challenges and Strategies
 - Operational Implications
 - c) ?Set a special meeting as early as possible between Thursday, June 28 and Friday July 13?.

- 2) **July 9-13?** **Special Meeting of Coordinating Committee**
 - a) Recommendation to the Policy Board – Major components of the Business Plan

- 3) **July 25th** **Policy Board Meeting**

Concept approval - Comment and direction on initial recommendations

- 4) **Aug. XX** **Special Meeting of Coordinating Committee**

Tactical Plans to implement key strategies (Succession Planning, Applications Framework, Performance Measurement, Outreach, etc.)

- 5) **Aug. or Sept XX: Special Meeting of Policy Board??**

Tactical Plans to implement key strategies (Succession Planning, Applications Framework, Performance Measurement, Outreach, etc.)

- 6) **Sept. XX** **Coordinating Committee Meeting**
 - a) Recommendation on final Business Plan recommendations
 - b) Recommendation of 2008 Work Plan and Preliminary 2008 Budget
 - c) Recommendation (if ready) on tactical plan(s)

- 7) **Oct. 17th** **Policy Board Meeting**
 - a) Adopt Next-Generation Business Plan
 - b) Adopt 2008 Work Plan and Preliminary 2008 Budget
 - c) Approve (if ready) tactical plan(s)
 - d) Begin process of stakeholder endorsement of the Plan