

MetroGIS Coordinating Committee: Meeting Agenda

Thursday, February 28, 2019 1:00 pm – 3:30 pm

Metropolitan Counties Government Center, 2099 University Avenue, St Paul



Meeting Agenda

- 1) **Call to Order**
- 2) **Approve Today's Meeting Agenda (action item)**
- 3) **Approve Minutes from last meeting (September 27, 2018) (action item)**
Minutes from 9/27/2019 meeting are her (top right):: www.metrogis.org
- 4) **MetroGIS Policy Board Update (Maas, 3 minutes)**
- 5) **Review and Approval of 2019 MetroGIS Work Plan (Maas, 5 minutes) (action item)**
<https://www.metrogis.org/projects/work-plan-budget.aspx>
- 6) **Standards Development Update (Kotz/Mathews, 10 minutes)**
- 7) **Guest Presentation – Census Participant Statistical Areas Presentation (Todd Graham, MetCouncil, 20 minutes)**
The 2020 Census Participant Statistical Areas Program (PSAP) enables invited participants to review and update selected statistical area boundaries for 2020 Census data tabulation following U.S. Census Bureau guidelines and criteria. The Census Bureau will use the defined statistical areas to tabulate data for the 2020 Census, American Community Survey (ACS), and the Economic Census.
- 8) **Re-calibration of MetroGIS Meeting Schedule, p. 2. (Maas/Group, 10 minutes) (action item)**
- 9) **Current MetroGIS Work Plan Projects – Brief Updates (Maas/Group, 40 minutes)**

<u>Active Projects – Status/Updates:</u>	9.1) 9-1-1 Regional Data Viewer 9.2) Metro Stormwater Geodata Project (MSGP) 9.3) Minnesota Road Centerline Standard (MRCS) 9.4) Parcel Data Best Practices Guide 9.5) Addressing Resource Guide 9.6) Metro Park and Trail Dataset and Data Standard 9.7) External Platform Publishing
<u>Maintenance Operations:</u>	9.8) Metro Regional Centerlines Collaborative (MRCC) Dataset 9.9) Support for the Minnesota Geospatial Commons 9.10) Free + Open Data Progress, Research and Outreach 9.11) Metro Address Point Dataset 9.12) Address Point Editor Tool, v. 4.0
- 10) **Lightning Round Update (Group, remaining time)**
- 11) **Next Coordinating Committee Meeting to be scheduled in the *last week in July***
- 12) **Adjourn**

Agenda Item 8: Re-calibration of MetroGIS Meeting Schedule

- January**
- > Parcel Data and Municipal Boundary Collection (Beginning of Month)
 - > Park and Trail Data Collection (Beginning of the Month)
 - > Coordinating Committee Meeting (Last Week of the Month)
 - Amend, revised, adopt work plan and budget
 - Project status updates
 - Review and deliberate new project proposals
 - Guest presenters (as available/requested)
- April**
- > Parcel Data and Municipal Boundary Collection (Beginning of Month)
 - > Policy Board Annual Meeting (Last Week of the Month)
 - Update Policy Board members on project progress
 - Guest speakers on relevant topics (as available/requested)
- July**
- > Parcel Data and Municipal Boundary Collection (Beginning of Month)
 - > Park and Trail Data Collection (Beginning of the Month)
 - > Coordinating Committee Meeting (Last Week of the Month)
 - >> Mid-year 'check in'
 - >> Re-calibrate existing work, plan, budget as needed
 - >> Project status updates
 - >> Review and deliberate new project proposals
 - >> Guest presenters (as available/requested)
- August**
- > Project Prioritization Survey (Survey Monkey)
 - >> Send to Coordinating Committee members
 - >> 30-day response period
- October**
- > Parcel Data and Municipal Boundary Collection (Beginning of Month)
 - > Coordinating Committee Meeting (Last Week of the Month)
 - >> Project prioritization for upcoming year
 - >> Post GIS/LIS Conference (recap as needed)
 - >> Current project status updates
 - >> Review and deliberate new project proposals
 - >> Guest presenters (as available/requested)

Retain ability to call together either the **Coordinating Committee** and **Policy Board** outside of these scheduled times, as need or situation arises to do so;

Retain ability for conference-call meetings and electronic (email) votes on issues as is needed for both **Coordinating Committee** and **Policy Board**;